

GREEN TOWNSHIP BOARD OF EDUCATION

AGENDA

Regular Meeting

October 16, 2024

Time: 7:00 p.m.

Place: Green Hills School - Library

I. CALL TO ORDER

A. FLAG SALUTE

B. OPEN PUBLIC MEETINGS ACT STATEMENT

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.”

C. ROLL CALL

		Term	Roll Call
Mr.	CJ Bilik	2024	
Mrs.	Marie Bilik	2026	
Mrs.	Crystal Bockbader	2025	
Mrs.	Ann Marie Cooke	2024	
Mrs.	Heather Ellersick	2024	
Mrs.	Maureen McGuire	2026	
Mrs.	Kristin Post	2024	
Mrs.	Holly Roller	2025	
Dr.	Melissa Vela	2026	
Dr.	Jennifer Cenatiempo, Superintendent		
Mrs.	Karen Constantino, SBA		

D. Mission

Green Township School District educates every student to become a confident and caring life-long learner who communicates effectively and contributes positively to the evolving needs of society. The district, in partnership with the community, promotes academic excellence and equitable opportunities for all students.

II. **PRESENTATIONS**

A. **2023-2024 Annual Audit, Presented by Nisivoccia Partner, Man Lee**

- 1. Motion to accept the Annual Comprehensive Financial Report (ACFR) for the fiscal year ended June 30, 2024. (attachment – audit synopsis/summary)

Motion..... Second.....
/Roll Call/

- 2. Motion to accept the Auditor’s Management Report for the fiscal year ended June 30, 2024. (attachment – audit synopsis/summary).

Motion..... Second.....
/Roll Call/

B. **Presentation of the 2023-2024 Program for Determining Grades Under the Anti-Bullying Bill of Rights Act Self Assessment by Mr. Bollette and Ms. Stiles**

C. **SSDS, Spring 2024 Data Presentation by Mr. Bollette**

D. **Presentation of the Spring 2024 NJSLA Scores by Ms. Sylvester and Mr. Bollette**

E. **Extra-Curricular Presentation by Dr. Cenatiempo and Mr. Bollette**

III. **CORRESPONDENCE**

IV. **PUBLIC PARTICIPATION ON AGENDA TOPICS**

This public session is designed for members of the public to speak on agenda items pertaining to the Green Hills School District. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive it’s right thereafter not to respond. Each statement made by a participant shall be limited to three (3) minutes in duration as timed by the Board of Education Vice President. Comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. No participant may speak more than once during each public comment session. The speaker must address the President and not individual Board Members, the Superintendent or the audience. Please state your first and last name and address for the record.

V. VARIOUS REPORTS

A. NEWTON BOARD OF EDUCATION UPDATE - Mrs. Cooke

B. PTA UPDATE - Mrs. Post

C. BOARD PRESIDENT’S REPORT - Mrs. Bilik

D. SUPERINTENDENT'S REPORT - Dr. Cenatiempo

HIB: There is 1 Unfounded HIB Case to report since the September 18, 2024 BOE meeting.

Drills: Fire Drill 10/2/24
Lockdown Drill

E. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT - Mrs. Constantino

VI. DISCUSSION ACTION ITEMS

VII. BOARD BUSINESS - Mrs. Ann Marie Cooke

A. Motion to accept minutes of the following meetings:

1. Regular Meeting of September 18, 2024. (Attachment)

Motion..... Second.....
/Roll Call/

B. Motion to accept the HIB Reports from the September 18, 2024 meeting.

Motion..... Second.....
/Roll Call/

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

X. COMMITTEE REPORTS

A. CURRICULUM - Mrs. Maureen McGuire, Chairperson

1. Motion to approve the following fundraisers for grades 5-8 for the 2024-2025 school year.

Choir's Coffee House Night

Motion..... Second.....
/Roll Call/

2. Motion to approve the following professional development request(s):

<u>Staff Member</u>	<u>Conference Name</u>	<u>Provider/Location</u>	<u>Date</u>	<u>Costs</u>
Michael Housel	Fall 2024 School Safety Seminar	600 Commons Way Bridgewater, NJ 08807	10/16/24	No Cost to BOE
Karen Constantino	DOL & DOT Refresher and Updates	NJASBO	10/17/24	\$145
Karen Constantino	Green Purchasing	NJASBO	11/12/24	\$145
Karen Constantino	Ethics and the BA	NJASBO	12/10/24	\$145
Karen Constantino	A. I.	NJASBO	1/14/25	\$145
Karen Constantino	TBD	NJASBO	2/13/2025	\$145
Karen Constantino Linda DeGraw	Purchasing	NJASBO	3/27/2025	\$145 \$195
Karen Constantino	Audit Review	NJASBO	4/10/2025	\$145
Karen Constantino Linda DeGraw	Accounts Payable	NJASBO	5/20/2025	\$145 \$145
Kerry Burneyko	Sussex County School Nurse Association Columbus Day In Service Workshop	Project Self Sufficiency 127 Mill Street Newton, NJ	10/14/24	No Cost to BOE

Sarah Pittenger Ashley Van Haste	“All About Gardens”	Administration Building Sussex County Fairgrounds 37 Plains Rd. Augusta, NJ 07822	10/23/24	No Cost to BOE
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Motion..... Second.....
/Roll Call/

3. Motion to retroactively approve the following professional development request(s):

<u>Staff Member</u>	<u>Conference Name</u>	<u>Provider/Location</u>	<u>Date</u>	<u>Costs</u>
Kyle Mirena	NJCGTP Initial Consortium Meeting	First Presbyterian Church of Morris Plains	9/27/24	No Cost to BOE Mileage \$24.44
Kristen Sylvester	Visit Banyan School - Observe Wilson Instruction	Banyan School 12 Hollywood Avenue Fairfield, NJ	10/9/24	No Cost to BOE Mileage \$34.50
Jillian Montanaro Tiffany Lutz	13th Annual School Counselor In-Service	Sussex County Technical School 105 N. Church Street Sparta, NJ 07871	10/14/24	No Cost to BOE
Jillian Montanare	NJ4S Prevention Summit	Red Trail Lodge at Mountain Creek Resort	9/24/24	No Cost to BOE

Motion..... Second.....
/Roll Call/

4. Motion to approve the following field trips:

<u>Teacher</u>	<u>Grade</u>	<u>Trip</u>	<u>Location</u>	<u>Date(s)</u>	<u>Cost</u>
Pittenger, Zur, Moles, Secola	Pre-k & K	Rain Date for Pumpkin Picking at Tranquility Farms	Tranquility Farms	10/22/24	No Cost to BOE Transportation TBD ; Portion to be paid by the PTA
Scudieri, Giller	4th	High Point Monument	1480 State Route 23 Wantage, NJ	5/30/25	No Cost to BOE Transportation TBD ; Portion to be paid by the

					PTA
Moles, Zur, Pittenger	K	Growing Stage Knuffle Bunny Musical	7 Ledge wood Ave Netcong, NJ	5/20/25	Admission: \$720 Transportation TBD ; Portion to be paid by the PTA
Marybeth Stiles	8th	8th Grade NHS Visit	Newton High School 44 Ryerson Ave Newton, NJ	11/15/24	Transportation TBD

Motion..... Second.....
/Roll Call/

5. Motion to approve the nursing services plan for the 2024-2025 School Year.

Motion..... Second.....
/Roll Call/

6. Motion to accept the following donations by grade level to be used towards field trips/transportation from the PTA:

Pre-K Through Grade 5: \$500 per grade
6th Grade: \$2,324.44
7th Grade: \$2,324.44
8th Grade: \$1,750.00

Motion..... Second.....
/Roll Call/

7. Motion to approve the 24/25 extra-curricular activities at the recommendation of the Superintendent as noted below.

Acceptance Alliance
Art Club
Band
Boys’ Basketball
Chess
Choir
Drama/Musical
E-Sports

Field Hockey
Gardening Club
Girls' Basketball
Glee
Handbells
Mustang Zone
Peer to Peer
School Newspaper
Ski Club
Soccer
STEAM/STEM
Stem/Robotics
Student Council
Student Marketplace
Yearbook

Motion..... Second.....
/Roll Call/

8. Motion to approve the Green Township Fire Prevention Assembly on Wednesday, October 23, 2024.

Motion..... Second.....
/Roll Call/

9. Motion to approve the County Prosecutor's Office Cyber Bullying Presentation for middle school students on November 21, 2024.

Motion..... Second.....
/Roll Call/

B. FINANCE - Ms Kristen Post., Chairperson

September 2024 Financial Reports (attachment)

1. Motion to approve the General Fund bills list for September 19, 2024 through October 16, 2024 for a total of \$2,079,569.90 (attachment)

Motion..... Second.....
/Roll Call/

2. Motion to accept the Board Secretary’s monthly certification, as attached, and that as of September 30, 2024, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(c)3.

Motion..... Second.....
/Roll Call/

3. Pursuant to N.J.A.C. the Green Township School District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of September 30, 2024 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion..... Second.....
/Roll Call/

4. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of September, 2024.

Motion..... Second.....
/Roll Call/

5. Motion to approve transfers for September, 2024.

Motion..... Second.....
/Roll Call/

6. Motion to approve the disbursements from September 19, 2024 through October 16, 2024 for the Student Activities Account in the amount of \$10,377.81, Cafeteria Account of \$159.70 and the Business Office Petty Cash Account in the amount of \$0.00. (Attachment)

Motion..... Second.....
/Roll Call/

7. Motion to approve the transportation jointure with the Newton Board of Education for the 2024-2025 school year for the following:

Start Date: 9/7/24	End Date:6/30/25	NHS to Sussex Tech.	Cost: \$700/student/year
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Start Date: 9/7/24	End Date:6/30/25	Sussex Tech to NHS	Cost: \$700/student/year
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Motion..... Second.....
/Roll Call/

8. Motion to approve the tuition contract with the Stanhope Board of Education for:

Student ID Ending:	7592
Effective Date of Agreement:	9/3/2024-6/30/2025
Aide:	\$19,081.08
Speech:	\$580.45
Occupational Therapy:	\$868.80
Counseling:	\$1,093.06
Tuition:	\$26,796.00
Total Contract Cost:	\$48,419.39

Motion..... Second.....
/Roll Call/

9. Motion to accept High Impact Tutoring Grand Funds in the amount of \$7,768 to be utilized to support high impact tutoring for individual and small groups of students as identified.

Motion..... Second.....
/Roll Call/

10. Motion to approve the fresh produce and fruit pilot program for the 2024-2025SY to be funded from the Enterprise Fund 61 not to exceed \$3,000 to provide a daily free piece of fruit and a monthly tasting for students to support our Farm to School Initiative.

Motion..... Second.....
/Roll Call/

11. Motion to approve the proposal submitted by E-Rate Consulting, Procurement Number E8801-ACES-CPS, NJSBA Cooperative Pricing System. Services will include expertise on the E-rate program and rules, preparation and submission of Forms and supporting

Documentation, at an annual cost of \$500 for the Category One Application and \$500 for the Category Two application.

Motion..... Second.....
/Roll Call/

C. OPERATIONS - Mr. CJ Bilik, Chairperson

1. Motion to approve the Comprehensive Maintenance Plan & M-1 for the 2024-2025 school year.

Motion..... Second.....
/Roll Call/

2. Motion to accept the results of the lead testing that demonstrated compliance within all allowable limits. There were zero instances of lead that exceeded allowable limits. The results have been posted to the district website and the Statement of Assurance will be submitted to the NJDOE once made available.

Motion..... Second.....
/Roll Call/

3. Motion to approve the Health and Safety Evaluation of School Buildings Checklist for the 2024-2025 School Year.

Motion..... Second.....
/Roll Call/

D. PERSONNEL - Ms. Crystal Bockbrader, Chairperson

1. Motion to approve Allison Weatherwalks as a PM Bus Monitor for the 2024-2025 school year, at a rate of \$30.00 per run, at the recommendation of the Superintendent.

Motion..... Second.....
/Roll Call/

2. Motion to approve the custodial substitute rates for the 2024-2025 School Year as follows:

With Black Seal	\$20.00/hour
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Without Black Seal	\$16.00/hour
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Motion..... Second.....
/Roll Call/

3. Motion to approve Linda DeGraw and Sarah Pittenger as AM Bus Monitors for the 2024-2025 school year at a rate of \$30.00 per run.

Motion..... Second.....
/Roll Call/

4. Motion to approve the rate of \$27.86/hour for ABA services for the 24-25SY. If ABA services are administered during the school day, the rate will be the difference in the approved hourly rate of \$27.86 less the employee's hourly rate. If ABA is administered after school, it will be paid at \$27.86/hour. Time sheets must be submitted with hours.

Employees to administer ABA:

Amelia O'Neill	Angela Manni
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Motion..... Second.....
/Roll Call/

5. Motion to approve Kyle Mosner as Assistant Girls Basketball Coach for the 2024-2025 school year, at the CBA approved rate.

Motion..... Second.....
/Roll Call/

6. Motion to approve Lea LaChance as leave replacement for a full time music teacher at a prorated salary of \$63,777 without benefits to begin on 10/30/24 to 4/26/25.

Motion..... Second.....
/Roll Call/

E. POLICY - Ms. Holly Roller, Chairperson

1. Motion to approve the first reading of the following regulations.

P 8600 Transportation
R 8600 Transportation

Motion Second
/Roll Call/

2. Motion to approve the second reading of the following policies.

R 5200 Attendance (M) (Revised)
R 8467 Firearms and Weapons (M) (Revised)

Motion Second
/Roll Call/

XI. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS

This public session is designed for members of the public to speak on non-agenda items pertaining to the Green Hills School District. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Each statement made by a participant shall be limited to three (3) minutes in duration as timed by the Board of Education Vice President. Comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. No participant may speak more than once during each public comment session. The speaker must address the President and not individual Board Members, the Superintendent or the audience. Please state your first and last name and address for the record.

XII. CLOSED MEETING

Closed Meeting Motion was read by _____ at _____ pm.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a Matters rendered confidential by Federal Law, State Law, or Court Rule
- b Individual privacy
- c Collective bargaining agreements
- d Purchase or lease of real property if public interest could be adversely affected
- e Investment of public funds if public interest could be adversely affected

- f Tactics or techniques utilized in protecting public safety and property
- g Pending or anticipated litigation
- h Attorney-client privilege
- i Personnel–employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing _____

Motion..... Second.....

Roll Call/

XIII. RECONVENE

Motion to reconvene into public session at _____ pm.

Motion..... Second.....

/Roll Call/

XIV. BOARD COMMENTS

XV. ADJOURNMENT

Motion that the Board of Education shall adjourn at _____ pm.

Motion..... Second.....

/Roll Call/

Next Meeting Date:

November 20, 2024

Vision

Empower students and staff to embrace their individual strengths in a safe, supportive environment that fosters a love of learning while pursuing their full potential.